TOWN OF ABINGTON

PLANNING BOARD

TOWN HALL
500 GLINIEWICZ WAY
ABINGTON, MA 02351
781-982-0069

ABINGTON PLANNING BOARD

REQUIREMENTS FOR APPLICATION SUBMISSION

The following is a list of meeting dates and deadlines for application submissions for the scheduled meetings. **All applications are due on the date indicated on the bottom of the page. Please call 781-982-0069 or email lshea@abingtonma.gov to verify meeting dates.**

Completed application requirements and instructions can be found on line at www.abingtonma.gov or in the Subdivision Rules & Regulations, Site Plan Application or Special Permit Application located in the Abington Zoning ByLaws or from the Planning Office. A complete plan application does not ensure that a review report will be available prior to the scheduled meeting.

Briefly, a site plan application must include a completed application form, a site plan, a landscaping plan and a lighting plan. Please reference the Site Plan application for specific requirements for submission.

Filing Fees and Engineering Review Fees are also due at the time of submission. The fee schedule is listed in the resources indicated above.

If your application requires a public hearing with abutter notification you are responsible for the following:

- Obtaining a certified abutters list from the Assessor's Office
- Providing a set of stamped envelopes, addressed to the abutters. In the case of a special permit, two sets of stamped, addressed envelopes.
- Placing your advertisement in the Brockton Enterprise for two consecutive weeks prior to the hearing (this is the two Mondays prior to the Monday meeting 7 & 14 days). The Planning Board office will prepare the advertisement so that it will be ready by the Tuesday following the submission of the application. You will also need to request the "tear sheet" which is a copy of the page your advertisement appeared on. Please provide this to the Planning Office prior to the meeting.

2016
APPLICATION SCHEDULE

12/15/15 for 1/4/16 meeting
1/4/16 for 2/1/16 meeting
2/12/16 for 3/7/16 meeting
3/11/16 for 4/4/16 meeting
4/18/16 for 5/2/16 meeting
5/13/16 for 6/6/16 meeting
6/17/16 for 7/11/16 meeting
8/19/16 for 9/6/16 meeting
9/9/16 for 10/3/16 meeting
10/14/16 for 11/7/16 meeting
11/10/16 for 12/5/16 meeting
12/9/16 for 1/2/17 meeting