

**TOWN OF ABINGTON
INSTRUCTIONS FOR AN ENTERTAINMENT LICENSE**

- 1. When COMPLETE applications are received in the Selectmen's Office, you will then be scheduled for a hearing before the Board of Selectmen. The Board of Selectmen Meetings are held on the second and fourth Monday's of every month.**

- 2. A COMPLETE application consists of the following:**
 - **A properly and completely filled-out application form**
 - **A CERTIFIED plot plan of the real estate indicating all businesses located at the address, and properly marked spaces for customer and owner parking of each business at that location.**
 - **A copy of your lease if applicable.**
 - **A properly and completely filled-out CORI form.**
 - **A check in the amount of \$100.00 to the Town of Abington for inspections. This is nonrefundable.**

- 3. Once your application is complete, you will then be scheduled for the Hearing.**

- 4. You must contact the following departments for inspections, while giving two weeks sufficient notice for the inspectors to schedule your inspections:**
 - **Police Chief: 781/982-2111**
 - **Fire Chief: 781/982-2114**
 - **Building Inspector: 781/982-2105**
 - **Wiring Inspector : 781/982-2105**

Thank you for your application and interest in the Town of Abington.