

## Abington School Building Committee

July 8, 2014  
Community Room, Abington Police Headquarters  
6:00 p.m.

*Committee Members Present:* Richard Testa, David Drew, Michael Lyons, Shawn Reilly Kathy Bailey, Peter Schafer, Felicia Moschella, Roseanne Kurposka, Peter Serino, Jessica Sullivan, Teresa Sullivan, Richard LaFond, and Jannette Leary.

*Committee Members Absent:* Jason Linn, Mike Franey, Tricia McDonnell, Ron Blanchard, Barbara Cristoforo, Kevin Atkinson, Andy Burbine, James West, Keri Maquire, and George Whiting

*Professional Staff:* Troy Randall and Mary Mahoney

Mr. Testa called the meeting to order at 6:02 p.m.

### **A. MSBA Schematic Submission Schedule**

Ms. Mahoney reviewed the process and timeline leading up to the submission of Schematic Design documents to the Massachusetts School Building Authority (MSBA) including transmission of schematic design documents to both independent cost estimators on June 27, 2014, completion of cost estimates by July 17<sup>th</sup>, cost reconciliation meeting scheduled July 18<sup>th</sup>, development of a total project budget July 21-25<sup>th</sup>, Building Committee schematic design presentation with total project budget information July 29<sup>th</sup>, joint meeting of the Board of Selectmen, School Committee and School Building Committee for local approval August 4<sup>th</sup>, schematic design submission to MSBA on or before August 7, 2014, Project Scope and Budget Conference with MSBA late August to early September, and MSBA Board Meeting September 24, 2014. The Project Scope and Budget conference will document the project scope, budget, schedule, and potential MSBA participation for the project. The Project Scope and Budget conference and documentation developed will not require an immediate vote by the Town. The documentation will be the basis of MSBA's Board of Directors approval for the project. If the MSBA's Board of Directors approves the project then the Town will be required to execute a Project Scope and Budget Agreement and secure the required local funding authority within 120 days of MSBA's Board approval.

### **B. Schedule for Town Vote**

Mr. Testa reported that a letter to the Board of Selectmen has been drafted on behalf of the Committee proposing a schedule for actions to secure local approval and appropriation of the full amount of the project costs. The draft letter recommends scheduling Town Meeting on Saturday, October 18, 2014 and ballot box election on Saturday, October 25, 2014. These dates would provide the two week notification process required following the MSBA's Board meeting on September 24, 2014. The dates also avoid Columbus Day weekend. Saturday dates are proposed to maximize access to each event and encourage attendance.

Committee discussion ensued regarding projections for Town Meeting attendance and capacity of the High School gymnasium to host the event. Considerations for Town Meeting attendance overflow was discussed including locations, access, and audio/visual connection between meeting locations. Voter check in was discussed as well as time between Town Meeting and Ballot Vote and the cost considerations related to pre-printing the ballots prior to Town Meeting. Committee members provided suggestions for edits and amendments to the draft letter.

VOTED: on motion of Mr. Serino, seconded by Ms. Bailey, the members of the Committee voted unanimously to authorize the Chairman to submit the letter to the Board of Selectmen on behalf of the School Building Committee recommending a schedule for local project approval process based on amendments discussed approve the minutes for May 6, 2014.

**C. Public Information Efforts**

Mr. Testa encouraged Committee members to continue to provide information to the public regarding the project. Draft documents were reviewed including “More Fact & Figures” document, map diagram of new school construction cities and towns, and benefits of technology document.

General discussions ensued related to edits and amendments to the presented draft documents and upcoming community events and other opportunities available to disseminate project information to the public.

**D. Schedule for Future Meetings**

Mr. Testa reminded Committee members that the next School Building Committee meeting is scheduled July 29, 2014, 6 P.M. at the Abington Police Headquarters Community Room and that a joint meeting of the School Building Committee, School Committee, and Board of Selectmen is schedule August 4, 2014, 7 P.M. at the Town Hall Cotter Room.

**E. Adjournment**

VOTED: on motion of Mr. Reilly, seconded by Ms. Bailey, the members of the committee unanimously voted to adjourn the meeting at 8:14 P.M.

Meeting Handouts:

Agenda for July 8, 2014 meeting

ASBC draft letter to the Board of Selectmen, RE: Proposed schedule of Special Town Meeting and Ballot Election Voting

“More Facts & Figures” pamphlet

Map diagram of new school construction cities and towns

Benefits of Technology document.