

Present: Paul Zakrzewski, Chairperson
Michael Cunningham, Member
Tracey Derbes, Member
Jack Pistorino, Deputy Assessor
Jodie Hurst, Recorder

Mike Cunningham called the meeting to order at 10:02am.

VOTED: Motion by Mike Cunningham, seconded by Tracey Derbes to approve the minutes from May 29, 2013. 2-0 vote in favor, Paul Zakrzewski abstained.

VOTED: Motion by Tracey Derbes, seconded by Paul Zakrzewski to approve the minutes from September 5, 2013. 2-0 vote in favor, Mike Cunningham abstained.

VOTED: Motion by Mike Cunningham, seconded by Paul Zakrzewski to approve the minutes from October 3, 2013. 2-0 vote in favor, Tracey Derbes abstained.

VOTED: Motion by Mike Cunningham, seconded by Tracey Derbes to approve the minutes from November 4, 2013. Unanimous vote in favor.

The following documents were signed:

- Month-end for excise, real/personal property abatements, exemptions
- Monthly excise
- Senior rebate exemptions
- Real estate exemption applications and certificates. Two exemptions were denied due to being well over the allowable limits. Two 41C applications which were slightly over the allowable limits were granted.

Mike Cunningham departed the meeting at 10:20am.

Two applications for Chapter 61 status were approved.

The overlay was given to the Board. An ATB liability line was discussed.

The ATB caseload was briefly discussed.

The Board signed the following recap documents: LA4, LA 13, LA 15, LA 3.

VOTED: Motion by Tracey Derbes, seconded by Paul Zakrzewski to adjourn the meeting. 2-0 vote in favor of adjourning.

The meeting ended at 10:35am.

Minutes Exhibit list

Date of Meeting: November 13, 2013

Item #	Description	Availability/Location
1	Agenda	Assessors Office
2	Prior Minutes: 5/29/13; 9/5/13; 10/3/13; 11/4/13	Assessors Office/Library (after approval)
3	September Overlay & estimate	Assessors Office
4	ZBA upcoming agenda and ads.	Zoning Administrative Assistant