

**Board of Trustees
Abington Public Library**

Meeting Minutes

January 12, 2015

Called to Order: 7:01pm

Attendees: Henry DiCarlo, Chairman
Betty Henderson, Vice Chairman
Laura Nuttall, Recording Secretary
Gail Bergin
Gerry Haas
Kathy Jones
Barbara McLaughlin
Jake O'Neill
Deborah Grimmett, Library Director

Absent: Will Adamczyk

Minutes for the meeting held on November 17, 2014 were reviewed by the board. **MOTION to accept the November 17, 2014 minutes was made by Betty, seconded by Jake and accepted unanimously.**

Chairman's Report

-The Charter Review Committee has information on the website on the proposed changes to the Charter.

-At the Selectmen's Meeting tonight, the Selectmen will be filling the open position for School Committee.

-The check for \$10,000.00 from the Lions Club has been received.

-Henry has drafted a letter to the Copeland Foundation to see if they will match the funds that the Lions Club raised.

Library Director's Report

-Monthly financial and statistical report-Budget is on target. Electricity is still higher than last year. People count is still up but circulation is down. Circulation is down for all the OCLN Libraries. In March, OCLN is going to become part of the state wide e-Book system.

-2014 Statistics-For the year, circulation was down, but the use of the website to download e-Books increased greatly.

-OCNL Legislative Breakfast-The OCLN Legislative Breakfast will be held February 6, 2015 at the Thomas Crane Library in Quincy. Everyone is invited to attend.

-Programming Update-Thursday night the author of the Map Thief will be speaking and on January 28, The Mentalist/Mindbender will be here. Last week's Overbooked discussion group was well attended with 6 people. The Abington Reads calendar will be available soon.

-Friends-All is going well with the Friends.

-Other-The new sign that is going up at the end of the driveway will read: Abington High School, Town Hall and Public Library.

-Other-OCNL has a tool kit available called Book Letters. It is for the staff to put links on the website, gives access to statistics and more. The initial cost is \$500.00 and the annual cost is \$75.00. Deb would like to do some research to see if this would be a good tool for the staff. Consensus of the Board is for Deb to research it and if it looks good to get it.

Building Issues

-HVAC-Brunell has given Deb a bid of about \$15,000.00 for new software and to build a new Bus for the system. The new system will also have remote access. The current 19 controllers will stay in place and as they fail they will be replaced. Bob Persuchini is going to look at the bid with Deb. Town Hall is having similar issues but their heat keeps going off.

-Lobby/Roof-Temporary repairs have been completed and more will be done in the spring.

Current Library Issue

-FY15 Waiver Application-Waiver was received and everything should be ok with it.

-Town Charter Review-The report of the Charter Review Committee is on the website. The new Charter will be voted on at the April Town Meeting. Please look it over and if there are any issues or problems with the language let Henry know.

-FY15 LSTA Grant "Science is Everywhere"-So far there have been two Owl Pellet Dissection programs and one program with live Owls. The list of "Science is Everywhere" programs is at the Circulation desk

-Lions Club Penny Campaign-The campaign is over and the Library has received the check.

-FY16 Budget-The Town Accountant has asked Deb to participate in an exercise using historical figures to calculate a new budget. Deb explained to her that the budget has to meet the MAR, so

Deb reconfigured the budget keeping the 3% nonunion raise and reducing expenses including Building Repair and Maintenance to get to the MAR.

Old Business

-Service Dogs-children reading to dogs program-Deb has been working with the owner of the Dog Bones Company to get the proper insurance in place so that she can start the program.

-TAB overnight-The TAB overnight is scheduled for March 13, 2015. Permission slips have been given to the TAB members and a minimum number of 18 members will be needed to have the overnight.

New Business

-FY17 Strategic Plan Draft Survey-A Strategic Plan Survey is currently being drafted to be made available to the public from March 1-31, 2015. The survey is going to be available on the web through Survey Monkey, and paper copies will be at the Library and the Senior Center. Links to Survey Monkey will be on the APL website and sent out through the school email system. The Library Staff and Friends have looked at the draft of the survey and recommendations are being made. Please look over the draft and let Deb know if any other changes should be made.

-2014 Annual Report-The 2014 Annual Report is not finished yet. Please look over what has been done so far and if there are any corrections let Deb know.

-Museum Pass Donation-Phil Hamric has donated a \$400.00 Zoo New England Museum pass to the Library. This allows patrons to visit the Franklin Park Zoo and Stone Zoo. Phil has requested that the pass be available to residents and non-residents.

Next Meetings:

February 23, 2015-Regular Meeting to be posted for 7:00 pm.

March 16, 2015-Regular Meeting to be posted for 7:00 pm.

April 13, 2015-Regular Meeting to be posted for 7:00 pm.

MOTION to Adjourn at 9:00 pm was made by Gail, seconded by Barbara and accepted unanimously.