

**Board of Trustees
Abington Public Library**

Meeting Minutes

July 20, 2015

Called to Order: 7:02pm

Attendees: Henry DiCarlo, Chairman
Betty Henderson, Vice Chairman
Laura Nuttall, Recording Secretary
Gail Bergin
Gerry Haas
Barbara McLaughlin
Jake O'Neill
Deborah Grimmett, Library Director
Absent: Will Adamczyk
Mary Gillis

Minutes for the meeting held on June 8, 2015 were reviewed by the board.

MOTION to accept the June 8, 2015 minutes was made by Betty, seconded by Gerry and accepted unanimously.

Chairman's Report

- Thanks to Heidi and David for helping with the chairs for the concert.
- The Daylily sale was successful.

Library Director's Report

- Monthly financial and statistical reports-Everything was spent in the FY15 budget. June stats were better, but most Libraries in the area have seen a decrease in stats.
- FY15 financial and statistical reports-June 2015 stats look better than June 2014 stats, but overall 2015 circulation is down.
- State Aid-More salary was taken out of State Aid than anticipated. Money from the copier lease will not be taken out of State Aid this year.

-Other-The advertisement for additional staff has been sent out. The last day for applications is Aug. 14. No one has applied yet.

-Other-ARIS will be done soon.

Building Issues

-New Bench-The new bench has a broken piece and it cannot be put together at this time. Deb is going to call the company to get a new piece.

-Snow damage repairs and insurance-Dori just got back from vacation so there is no word on any of the claims yet. An estimate of \$12,900 came in to get the Portico repaired. Moberg has done all of the roof repairs and fixed the heat cables. The tiles in the ceiling have all been replaced.

-Other-The projector for the Copeland Room is still backordered.

Current Library Issues

-FY16 Budget-The FY16 Budget was voted on at Town Meeting and no waiver will be needed this year.

-Summer Reading Program-The summer reading program is going well. Thank you to Jake for running to Building Bridges program. Bed Time Story Hour numbers are down, but other programs have been very well attended.

-Impact of New School Construction-Emergency egress to Broadmeadow Lane was discussed at the Selectman's meeting. This will have a direct impact on the Library so a representative from the Library will need to be part of any future discussion on this matter.

-Other-There has been a problem getting messages out on the new sign. Deb has gone through all the channels to get Library information up on the sign and none of her messages have been posted. She is still trying to fix the problem.

Old Business

New Business

-FY16 State Aid Budget Proposal-State Aid money will be needed for some projects in the fall. The Strategic Plan Survey that is on Survey Monkey is \$26.00 a month. Refreshments for the community meetings that are being held will also be paid for from State Aid.

-Furniture for Study Rooms-The furniture in the Study Rooms is very old. Most of it is from the old Library. Deb is going to take some money from State Aid to purchase some folding tables and chairs for the Study Rooms.

-Draft Strategic Plan Survey-The Strategic Plan Survey is scheduled to go live in August and run through October. OCLN will email a survey to Library users. A survey will be sent through the Abington Public Schools. Paper copies of the survey will be available at the Library and at the Senior Center. The data will be pulled out in November.

-Unattended Children Policy revision-As of now children 9-12 can be in the Library unattended. Deb is going to look into other policies and get back to the board with some changes for the September meeting.

-Other-The staff breakfast will be August 14. We will meet at 8:30 to set up the tables and goodies.

Next Meetings:

September 14, 2015-Regular Meeting to be posted for 7:00pm.

October 19, 2015-Regular Meeting to be posted for 7:00pm.

MOTION to Adjourn at 8:20pm was made by Gerry, seconded by Barbara and accepted unanimously.