

**Board of Trustees
Abington Public Library**

Meeting Minutes

October 20, 2014

Called to Order: 7:03pm

Attendees: Henry DiCarlo, Chairman
Betty Henderson, Vice Chairman
Laura Nuttall, Recording Secretary
Will Adamczyk
Gail Bergin
Gerry Haas
Kathy Jones
Barbara McLaughlin
Deborah Grimmett, Library Director

Absent: Jake O'Neill

Minutes for the meeting held on September 8, 2014 were reviewed by the board. **MOTION to accept the September 8, 2014 minutes was made by Will, seconded by Barbara and accepted unanimously.**

Chairman's Report

-The vote for the new school passed. The Lion's penny drive is over and the Not So Spooky Woods was successful.

Library Director's Report

-Monthly financial and statistical report-Financially everything is looking good so far. Isa is the only substitute person right now so another staff person may need to be hired. Circulation is still down but the number of people visiting is up.

-Fall Programming-A "Lizzy Borden" program will start the fall season. Ted Reinstein will give a talk in November, and there will be a program by Bill Moss called "A Fireman of 1899". The adult craft program had 6 people and another craft night is scheduled for November 20. TAB would like to have a sleepover at the Library again.

-2014-2015 Public School Class Visits-Class visits have started and Amy has visited the Center School.

- OCLN update-Good feedback so far on the new system. There are more e-books available to patrons now. The new system has a staff Wi-Fi component and Abington is going to be the test facility. Tablets will be used for checking in and out materials anywhere in the Library.

-Friends -From September 1, 2013-August 31, 2014 the Friends collected \$12,044.60. They will be selling "Entering Abington" magnets again. A trip to the Boston Pop's is planned for December 15. The Friends helping Friends Forum went very well.

Building Issues

- HVAC-The air conditioning is still on and working on 2 compressors. The heat has not been switched on yet.
- Shrubs-There has been a complaint by the Friends that the shrubs in front of the Library need to be cut. The consensus of the Board is to have the shrubs trimmed in the spring.
- Other-Deb is still going to try to get some Tang and see if she can clean the back windows.
- Other-Andy replaced the bulbs in the archway.

Current Library Issue

- FY15 Waiver Application-A waiver application was submitted because the budget is \$3,500.00 short of the MAR. The waiver should be granted without a problem.
- Charter Review-Henry and Deb met with the Town Manager and he agrees that the language in the charter about the Library should stay the way it is.
- FY15 LSTA Grant "Science is Everywhere"- Abington received a \$7,500 Elementary School STEM grant and the money has been received. Programs start in December.
- Lions Club Penny Campaign-One million pennies have been collected! The pennies will be on display in the Library on November 16. The ceremony begins at 1:00 in the Copeland Room. The International Lions Magazine will be there along with camera crews from some local TV stations. South Shore Men of Harmony will perform at 2:00 and the Friends are going to serve cider and Munchkins in the Children's Room. **MOTION to extend our thanks and appreciation to the Lions Club for all that they have done for the Library was made by Will, seconded by Gail and accepted unanimously.**

Old Business

- FY16 Action Plan Update -The FY16 Action Plan will need to be voted on in the November Trustee meeting. Anyone who has input for the Action Plan should talk to Deb before the November meeting.

New Business

- Draft FY16 Budget-Deb has to submit a FY16 Level Service Budget and a FY16 Requested Budget. The FY16 Requested Budget has money for a Page and a part time Children's Librarian as well as an increase in the lines for Electricity and Building Maintenance and Repair. The MAR is \$464,285. **MOTION to approve the FY16 Budget was made by Will, seconded by Barbara and accepted unanimously.**
- Formation of HVAC Study Committee-Bob Persechini believes that there is grant money available that the Library may be able to get if it qualifies. A committee is going to be put together to look into the availability and qualifications.
- Recognition Wall-The recognition wall is going to be updated with new plaques for The Lions Club, Bailey's, Melba Smith, Abington Bank, and the Anderson Charitable Foundation. A plaque for the Lions Club for the Penny Drive will be added to the Copeland Room. **MOTION**

to expend up to \$3,000.00 from Trust Fund money to purchase and install plaques for the recognition wall and the Copeland Room was made by Will, seconded by Betty and accepted unanimously.

-Abington Reads-"The Finest Hour" by Michael Tougias is the Abington Reads book this year. Michael Tougias will speak at the Library March 23, 2015.

-Customer Service Policy-Over the last few weeks there have been incidents of customers behaving badly in the Library. A rough draft of a Customer Service Policy has been drafted to look over. It will be voted on at a later date.

-Other-Is the Community Band Concert going to be at the Library this year?

Next Meetings:

November 17, 2014-Regular Meeting to be posted for 7:00 pm.

MOTION to Adjourn at 9:10 pm was made by Will, seconded by Gerry and accepted unanimously.